



CDSS

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STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
Community Care Licensing Division – Administrator Certification Section
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IMPORTANT CONTINUING EDUCATION UPDATE FOR ADMINISTRATORS

Beginning January 1, 2015, ACS will no longer accept administrator continuing education courses approved by the *Board of Registered Nursing (BRN)* or *National Association of Long-Term Care Administrator Boards (NAB)*. This action is consistent with ACS's move to ensure its opportunity to review courses for currency, accuracy, and relevance to the appropriate Core of Knowledge. BRN- and NAB-approved courses do not fulfill the regulatory requirement of being approved and enforced in a manner comparable to CDSS' course approval and enforcement process. We will accept such courses taken prior to January 1, 2015 provided they fit the applicable Core of Knowledge. (See CCR Sections 84064.3(a) (GH), 85064.3(a) (ARF), or 87407(b) (RCFE).)

Additionally, beginning January 1, 2015, The *Board of Behavioral Sciences (BBS)* will no longer be accepting applications for new continuing education providers. As a result, ACS will no longer accept BBS-approved continuing education courses taken after January 1, 2015.

If you are unclear about which courses or vendors are approved by ACS or have questions regarding continuing education requirements in general, it is better to contact ACS **before** taking the course(s) in order to avoid delays in processing your administrator application and incurring unnecessary expenses.

References:

Administrator Certification Section Website: <http://cclid.ca.gov/PG471.htm>

The Insider - Winter 2014- 15: <http://cclid.ca.gov/res/pdf/TheInsider/Winter2014.pdf>

Core of Knowledge: <http://cclid.ca.gov/res/pdf/core.pdf>

Sincerely,

ROBERT J. BAYLES, Manager
Administrator Certification Section